

## National Center on Special Education Accountability Monitoring Work Plan

State/District: Guam Department of Education – Part C & Part B

Date Developed: 10/13/2004 Date for Review: June 2006

<p><b>Description of Concern/Need:</b>                  There is a need to develop school/Part C data profiles to show comparative information on IDEA data. There is a need to develop a plan for regularly reviewing and updating the data system.</p> <p>There is a need to refine and fully develop corrective action mechanisms, including the development of a range of sanctions and incentives. This also includes designing and implementing a method of tracking corrections.</p> <p>There is a need for GDOE to examine the configuration of compliance within the organizational structure, especially as it relates to enforcement and technical assistance issues.</p>		<p><b>Priority Ranking:</b></p>
<p><b>Desired Results:</b></p> <ol style="list-style-type: none"> <li>1. Examine the system of general supervision compared to required elements identified by OSEP while incorporating focused monitoring.</li> <li>2. Disseminate data profiles to schools and for Part C interagency members.</li> <li>3. Develop processes for regular reviews and updates to the data system.</li> <li>4. Design and implement corrective action mechanism.</li> <li>5. Develop continuum/range of enforcements and incentives.</li> <li>6. Pilot focused monitoring.</li> <li>7. Operational focused monitoring.</li> </ol>	<p><b>Data Sources &amp; Description:</b></p> <p>Part C/Part B data system                  OSEP identified elements of General Supervision                  Current data system procedures                  Stakeholder involvement                  Examples of FM procedures and data profiles</p>	
<p><b>Measurement of Results:</b></p> <ol style="list-style-type: none"> <li>1. GDOE procedures and activities of general supervision are outlined compared to the OSEP elements.</li> <li>2. Data profiles to schools (Part B) and interagency members (Part C) are distributed.</li> <li>3. A plan with calendar dates of reviews/updates with report of results.</li> <li>4 &amp; 5. Procedures for implementing the corrective action phase, including enforcements and incentives.</li> </ol>	<p><b>Measurement Review Dates:</b></p> <p>January 15, 2005                  October 1, 2005                  February 1, 2005                  February 15, 2005</p>	

6. Evaluation of the pilot of the focused monitoring by those participating in the process, including the corrective actions.	Piloting – May 1, 2005 Corrective Actions – May 20, 2005
7. Written focused monitoring procedures manual.	Evaluation – July 1, 2005
	December 2005

**Work Plan Developers:**

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