

## National Center on Special Education Accountability Monitoring Work Plan

State/District: Florida Department of Education/Exceptional Student Education

Date Developed: 6/12/03

Date for Review: August 2004

<p><b>Description of Concern/Need:</b></p> <p><b>Sanctions and Incentives:</b> There are minimal levels of sanctions currently in place and no incentive or reward system. There is a need to develop a continuum of incentives/rewards as well as sanctions/disincentives along with criteria that would determine each.</p> <p><b>Stakeholder Process:</b> Stakeholder group has been instrumental in developing the focused monitoring system. There is a need to clarify the language of focused monitoring (priorities, key indicators, benchmarks, triggers) and to identify specific benchmarks and triggers for the focused monitoring process with all stakeholders.</p> <p><b>Focused Monitoring of Agencies:</b> The focused monitoring process has evolved and is beginning to be a viable and useful means of monitoring. One area of need is increasing the involvement of parents in the process. Specifically what roles, responsibilities can/should/could/will parents have in the process.</p>		<p><b>Priority Ranking:</b></p> <p style="text-align: center;"><b>3</b></p> <p style="text-align: center;"><b>1</b></p> <p style="text-align: center;"><b>2</b></p>
<p><b>Desired Results:</b></p> <p>There will be benchmarks and triggers for each priority area.</p> <p>Roles and responsibilities of parents in the focused monitoring process, including potential participation as a member of on-site monitoring team, will be defined.</p> <p>A continuum of rewards/incentives will be identified for improvement of performance on identified priorities along with the range of sanctions/disincentives that will be implemented for specific violations.</p>	<p><b>Data Sources &amp; Description:</b></p> <p>Student Information Database &amp; Staff Database/Profiles</p> <p>Information on parent roles in focused monitoring process from other states</p> <p>Information on incentives/sanctions from other states</p>	
<p><b>Measurement of Results:</b></p> <p>The Benchmarks and Triggers for priority areas will be identified in the Focused Monitoring Work Papers and Source Book.</p> <p>A draft plan for identifying the extent of parent participation in the focused monitoring process will be completed.</p>	<p><b>Measurement Review Dates:</b></p> <p>August 2004</p> <p>August 2004</p>	

A draft document describing the continuum of rewards/incentives for improvement of performance on identified priorities and the range of sanctions/disincentives that will be implemented for specific violations will be completed.	August 2004
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<b>Activities to reach result</b>	<b>Collaborators</b>	<b>Documentation of Activities</b>	<b>Implementation Dates</b>
1. Clarification of terms of focused monitoring, especially priorities, indicators, benchmarks, and triggers.	NCSEAM FL BISCS	Document with definitions of specific terms	September 2003
2. Examination and analysis of data and the impact using specific levels for benchmarks and triggers.	FL BISCS	Preliminary report/graphical representation	November 2003
3. Presentation of data on benchmarks and triggers to the Stakeholder Group for discussion.	FL BISCS	Paper or PowerPoint Presentation	March 2004
4. Gather information from other states on the extent of parent participation in focused monitoring.	NCSEAM SERRC FL BISCS	Summary of information	November 2003
5. Outline the steps in drafting the plan for parent participation.	FL BISCS	Outline	March 2004
6. Gather information from other states on the reward/incentive and sanction/disincentive procedures.	NCSEAM SERRC FL BISCS	Summary of information	November 2003
7. Brainstorm possibilities for rewards/incentive and sanctions/disincentives and feasibility of these possibilities.	Stakeholder Group FL BISCS	List of possibilities, ranked by feasibility & desirability	March 2004

**Resources needed to reach result:** NCSEAM will draft a white paper on focused monitoring terminology/language; NCSEAM will identify and summarize current practices from various states regarding specific topics such as parent participation, sanctions and incentives

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