

## National Center on Special Education Accountability Monitoring Work Plan

State/District: Massachusetts Part C

Date Developed: August 9, 2005      Date for Review: January 2007

<p><b>Description of Concern/Need:</b>  <b>FM Procedures:</b> Need to develop procedures that describe selection, on-site and off-site monitoring activities, protocols for investigation during the on-site visit, and that include ways of examining inter-rater/cross-rater reliability, and report writing, dissemination, and follow up. Develop mechanism for review/revise/refinement of procedures.</p> <p><b>Stakeholder Group:</b> Need to review current representation/membership and determine needed representation/membership.</p> <p><b>Data System:</b> Current data allow for selection and reporting to programs. Need to discuss and determine public reporting methods; design systematic method of conducting data verification.</p> <p><b>Incentives and Sanctions:</b> Develop incentives for improvement and to improve practice; develop range of sanctions into written policy.</p>	<p><b>Priority Ranking:</b></p> <p><b>2</b></p> <p><b>1</b></p> <p><b>4</b></p> <p><b>3</b></p>
<p><b>Desired Results:</b></p> <ol style="list-style-type: none"> <li>1. Stakeholder group is representative to provide a broad range of perspectives.</li> <li>2. Procedures are drafted that include all components identified as needed.</li> <li>3. A range of incentives and sanctions are drafted.</li> <li>4. Data verification and public reporting methods are developed.</li> </ol>	<p><b>Data/Information Sources &amp; Description:</b></p>

<p><b>Measurement of Results:</b></p> <ol style="list-style-type: none"> <li>1. List of stakeholders is representative of the broad range of persons involved in Early Intervention system.</li> <li>2. Draft written procedures are reviewed by the ICC and Stakeholders.</li> <li>3. A written draft that describes the range of incentives and sanctions is available for review by the ICC and Stakeholders.</li> <li>4.1. Method of selecting programs and of conducting verification of data has been piloted.</li> <li>4.2. Template and draft of program report of performance data is reviewed by ICC, Stakeholders, and providers.</li> </ol>	<p><b>Measurement Review Dates:</b></p> <p>November 2005; October 2007 December 2005; November 2007</p> <p>June 2006; November 2007 October 2006</p> <p>June 2006</p>
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