

1. Definition of state partner:

A Project Partner -

- elects to initiate work with the National Center
- designates a contact person
- assembles a state team
- self assesses on degree of implementation of focused monitoring (FMIC)
- collaboratively develops a Work Plan with Center and
- works toward implementation of the Work Plan

2. Travel support for Project Partners:

Travel support for Project Partners would routinely comprise up to two visits per year for the first two years and one visit per year thereafter. Any additional travel required would be supported by the Project Partner.

3. Travel support for technical assistance:

Technical Assistance can be provided to entities that are not Project Partners, travel support is routinely provided by the recipient of the technical assistance.

4. Board members who act as consultants relative to Project goals:

To meet the needs of entities related to the mission of NCSEAM it may be appropriate for selected Board members to serve as paid consultants using project resources. In those instances where their function as a consultant represents a conflict with their role as a Board member, that member will recuse himself/herself from decision making on those matters.

5. One Board meeting per year:

On the recommendation of OSEP, we propose that the NCSEAM Advisory Board meet one time per year on-site. To maintain awareness of the Board members for the activities and accomplishments of the project, obtain input and feedback from the Board, and conduct business of the Board, it may be beneficial to communicate via teleconferences, newsletters, or web-based information sharing.